

## Add/Change/Remove - Emergency Contacts & Authorized Pick Up Persons

Use this form to add, make changes to, or remove a person from your child's emergency contact / authorized pick up list.

<b>Child Name</b>	<b>Classroom</b>
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This person is (Check one)	An additional contact person	Changing contact info	Remove from contact list
Name		Relationship to Child	
<b>Check One Or Both</b>		Emergency Contact	Authorized to Pick Up
Home Phone		Cell Phone	
Home Address		City	
Place of Employment			
Work/Daytime Address		City	

This person is (Check one)	An additional contact person	Changing contact info	Remove from contact list
Name		Relationship to Child	
<b>Check One Or Both</b>		Emergency Contact	Authorized to Pick Up
Home Phone		Cell Phone	
Home Address		City	
Place of Employment			
Work/Daytime Address		City	

This person is (Check one)	An additional contact person	Changing contact info	Remove from contact list
Name		Relationship to Child	
<b>Check One Or Both</b>		Emergency Contact	Authorized to Pick Up
Home Phone		Cell Phone	
Home Address		City	
Place of Employment			
Work/Daytime Address		City	

### Signature

**I hereby declare that all information provided is complete and accurate to the best of my knowledge. Any changes to this or other forms will be provided in writing. I have received a copy of Learning Ladder's policy manual, and agree to abide by all policies, rules, and procedures.**

Parent Name	
Parent Signature	Date
Parent Name	
Parent Signature	Date